

## CCB Board Meeting – October 10, 2005 Minutes

- I. Meeting was called to order at 9:25 pm. In attendance were: Jodi Shochet, Mike Blackman, Suzanne Hassell, Riley McDonald, Scott Lipcon, Beth Jubinski, Len Morse, Jenn Ambrosiano.
  
- II. President
  - a. Children's concert held at Atholton High School on October 2 had approximately 190 attendees. Jodi sent email to Parvis regarding the no custodian issue and the staffing fee. There has been no reply as yet.
  - b. Spring Concert is tentatively set for May 7<sup>th</sup>. Mike is filing the paperwork for the River Hill auditorium.
  - c. There will be a November 5<sup>th</sup> board meeting at Jodi's at 1pm. Sub-committees will be as follows:
    - i. Budget/Fundraising needs (Beth, Len, Jeanette)
    - ii. Policies/program advertising/conflict of interest (Tanya, Riley, Jenn)
    - iii. Bylaws/constitution/operating procedures (Jodi, Mike, Scott, Suzanne)
    - iv. Other items at meeting if time permits: storage facility, travel, equipment/insurance
  - d. Jeanette filed with the Maryland Arts Council for the FY 2007 (July 2006-June 2007) under Grants for Organizations. This is for the general operating money that could be used for operational costs (ie. Trailer storage, rental space).
  - e. Jazz Band played a fundraiser for a child with Leukemia (Madison Straw) on September 28<sup>th</sup> and will also be playing a fundraiser for Hurricane Katrina victims on October 22<sup>nd</sup> at Kittamaqundi Community Church.
  - f. Tanya will be representing the band on the Howard County Arts Council which is planning their annual fundraiser on April 22<sup>nd</sup>. The Jazz Band will be performing at 6pm for the dinner crowd.
  - g. Howard County Center for the Arts workshops are available for us to attend. Len will try to attend the Fundraising workshop.
  
- III. Treasurer
  - a. Bank signature change has not gone through. Beth will go back to the bank this week to find out the problem.
  - b. Cash Flow Report is attached to minutes.
  - c. Website domain payment has been made for 5 years (\$70).
  - d. Dues received this month are \$90. A few members have not yet paid.
  - e. Beth will contact Dave to go over the books.
  
- IV. Vice President
  - a. Jenn will assist with research on travel groups.
  - b. One question to ask will be in regards to percussion equipment supplied for us and who will handle the transport of the equipment.
  - c. Len has spoken to one travel group regarding a trip to Great Britain. He will also look into travel in the US.
  - d. We could look into having a small ensemble group to perform in late winter or early spring possibly at community centers or retirement communities instead of in schools. Instrumentation and rehearsal time will be a concern.
  
- V. Reports from other officers/committees
  - a. Publicity
    - i. Riley discussed the conflict of interest and other policy issues that he feels should be addressed in our new bylaws/constitution/operating procedures regarding not just band equipment, name, etc, but intangible items such as email listings, roster and programs. We will discuss this further at the November meeting
    - ii. The clarinet section has again offered to handle the refreshments at the winter concert. Band members will donate food to give out. Donations will be accepted. This has been approved for future concerts as well.
  - b. Equipment
    - i. Equipment inventory is still in progress.
    - ii. Scott is putting property labels on instruments that belong to the band.

c. Membership

- i. Roster has been updated and given to Carole.
- ii. The email lists have been updated.
- iii. Fans list has been created for public subscription on yahoogroups.
- iv. Sue mentioned the possibility of a donations page on the website for people who would like to donate funds to the band. This will be discussed further at the November meeting.

VI. Next Meeting will be held Saturday, November 5, 2005. Meeting adjourned at 10.02 pm.

Cash Flow	
9/1/05 Through 10/10/05	
Category Description	9/1/05- 10/10/05
<b>INFLOWS</b>	
Donations	
CCB	
Concert	895.00
Dues	150.00
TOTAL CCB	<u>3,760.00</u>
Jazz Band	4,805.00
Dues	175.00
TOTAL Jazz Band	<u>165.00</u>
TOTAL Donations	<u>340.00</u>
Grants:	5,145.00
Columbia Association	
HCAC	500.00
TOTAL Grants	<u>1,500.00</u>
Interest Inc	2,000.00
	<u>1.61</u>
TOTAL INFLOWS	<u>7,146.61</u>
<b>OUTFLOWS</b>	
Equipment	
CCB	
Repair	<u>100.00</u>
TOTAL CCB	<u>100.00</u>
TOTAL Equipment	100.00
Rental	
Web Site	<u>70.00</u>
TOTAL Rental	70.00
Salary	
Concert Band	1,375.00
Jazz Band	<u>1,000.00</u>
TOTAL Salary	<u>2,375.00</u>
TOTAL OUTFLOWS	<u>2,545.00</u>
OVERALL TOTAL	4601.61